

**COUNTY OF MOORE
NORTH CAROLINA**

ISSUE DATE: April 11, 2016

INFORMAL BID 2016-06

TITLE: Lift Station V-1 Elimination

**ISSUING DEPARTMENT: COUNTY OF MOORE
Financial Services
206 S. Ray Street
PO Box 905
Carthage, NC, 28327**

Sealed Bids will be received until 4:00 PM Thursday May 12, 2016 from qualified firms for the **Lift Station V-1 Elimination** project. All inquiries for information concerning the Bid shall be directed to:

**Terra Vuncannon, Purchasing Coordinator
PO Box 905
Carthage, NC 28327
(910) 947-7118
tvuncannon@moorecountync.gov**

Sealed Bids shall be provided to Terra Vuncannon; it is the sole responsibility of the vendor to ensure that its bid reaches the Financial Services by the designated date and hour indicated above.

Firm Name: _____

Address: _____

By: _____
(Printed)

By: _____
(Signature)

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**LIFT STATION V-1 ELIMINATION
TO SERVE
MOORE COUNTY PUBLIC WORKS DEPARTMENT**

INSTRUCTIONS TO BIDDERS

1. **Sealed Bid shall be submitted to the Issuing Department and include the enclosed Bid Form.** In order for a bid to be considered, it shall be based on the terms, conditions and specifications contained herein and shall be a complete response to this Informal Bid. The County reserves the right to make an award in whole, or in part, and to reject any and/or all bids, and to waive any informality in proposals unless otherwise specified by the Proposer. The Proposer shall sign the bid correctly and bids may be rejected if they show omissions, alterations of form, additions not called for, conditional proposals or any irregularities of any kind.
2. All labor costs, direct and indirect, shall have been determined and included in the proposal. The cost and availability of all equipment, materials, and supplies associated with performing the services described herein shall have been determined and included in the proposal. Do not include sales tax in proposal figures. The County pays sales tax and will add this to your proposal figures separately when invoices are paid. All price quotes shall include delivery to the delivery point, installation and set-up charges, as necessary. Goods shall be set in place ready for owner's use. All goods shall be new and of average quality. No remanufactured, refurbished or used goods will be accepted. Appropriate product information (e.g. brochures, catalog cuts, etc.) shall be included with the proposal.
3. After the Informal Bid issue date, all communications between the Issuing Department and prospective Proposers shall be in writing. No oral questions shall be accepted. Any inquiries, requests for interpretation, technical questions, clarifications, or additional information shall be directed to Terra Vuncannon at the address listed on page one if this solicitation or via e-mail to tvuncannon@moorecountync.gov. All questions concerning this Informal Bid shall reference the section and page number. Questions and responses affecting the scope of the goods will be provided to all prospective Proposers by issuance of an Addendum. **All written questions shall be received by the Issuing Department no later than 10:00 am Thursday April 21, 2016. NO EXCEPTIONS. All addendums pertaining to this Informal Bid will be posted to the County website at www.moorecountync.gov within 24 – 48 business hours after the deadline for questions. It is the bidder's responsibility to check the website for the addendums.**
4. The County will not be responsible for any oral instructions. Should a Proposer find discrepancies in, or omissions from the documents, or should be in doubt as to their meaning, s/he should at once notify the Issuing Department in writing, and a written addendum shall be issued. Acknowledgement of any Addendum received during the time of the proposal shall be noted on the Bid Form in the spaces provided. In closing of a contract, any Addendum issued shall become a part thereof. **It is the Proposer's responsibility to assure that all addenda have been reviewed and, if need be, signed and returned.**

5. Proposals will be examined promptly after opening and award will be made at the earliest possible date. The prices quoted must be held firm, and no proposals may be withdrawn until **90 days** after proposal opening date. The County reserves the right to conduct any test/inspection it may deem advisable to ensure services/materials/supplies/equipment, as appropriate, conform to specifications.
6. Pursuant to North Carolina General Statutes Section 143-131, “award shall be made to the lowest responsible, responsive bid or bidders, taking into consideration quality, performance and the time specified in the proposals for the performance of the contract.”
7. The materials/supplies/equipment furnished under any resulting contract shall be covered by the manufacturer’s most favorable commercial warranty. Each Proposer shall plainly set forth the warranty for the goods in the proposal. Operations and maintenance manuals for equipment shall also be provided, as appropriate.
8. All purchases for goods or services are subject to the availability of funds for this particular purpose.
9. The contractor shall not represent itself to be an agent of the County.
10. The General Statutes of the State of North Carolina, insofar as they apply to purchasing and competitive bidding, are made a part hereof.
11. The County of Moore is committed to creating and maintaining an environment free from harassment and other forms of misconduct that fundamentally compromise the working environment of the County. All contractors performing work/services at a County facility shall take all necessary steps to assure that none of its employees engage in harassment or intimidation relating to personal beliefs or characteristics of anyone on the County’s premises, including but not limited to, race, religion, age, color, sex, national origin or disability. Such harassment is unacceptable and will not be condoned in any form at the County of Moore. If such conduct occurs, the contractor will take all necessary steps to stop it and prevent its future occurrence. This policy shall be strictly enforced.
12. For all the work being performed under this Contract, the County of Moore has the right to inspect, examine, and make copies of any and all books, accounts, records and other writing relating to the performance of the work. Audits shall take place at times and locations mutually agreed upon by both parties, although the vendor/contractor must make the materials to be audited available within one (1) week of the request for them.
13. The Proposer agrees that it will not identify the County of Moore as a client in any other proposal, resume, or informational brochure without first requesting and obtaining, in writing, the permission of the County of Moore Board of Commissioners.
14. All Proposers must complete and submit the Vendor Form with their proposal package. This information will be used to create or update the County’s vendor file.

15. Proposers are cautioned that this is an informal bid, not a request for contract, and the County of Moore reserves the right to reject any and/or all proposals. It further reserves the right to waive informalities insofar as it is authorized so to do where it deems it advisable in protection of the best interests of the County.
16. Proposals will be tabulated, evaluated and a recommendation presented to the County of Moore Board of Commissioners for their approval.
17. Any and all exceptions to the Specifications must be stated in writing, giving complete details of what is to be furnished in lieu of requested Specifications.
18. The County of Moore reserves the right to cancel and terminate any resulting contract, in whole or in part, without penalty, upon forty-five (45) days' notice to the Vendor(s). Any contract cancellation shall not relieve the Vendor(s) of the obligation to deliver any outstanding services issued prior to the effective date of the cancellation.
19. **Proposals in one (1) original and three (3) copies will be received from each Proposer in a sealed envelope or package.** Each original shall be signed and dated by an official authorized to bind the form. Unsigned proposals will not be considered.
20. Upon receipt by Moore County Financial Services, your Proposal is considered a public record except for material which qualifies as "trade secret" information under N.C. Gen. Stat. 66-152 et. seq. After the Proposal opening, your Proposal may be reviewed by the County's evaluation committee, as well as other County staff and members of the general public who submit public records requests. To properly designate material as trade secret under these circumstances, each Proposer must take the following precautions: (a) any trade secrets submitted by a Proposer must be submitted in a separate, sealed envelope marked "Trade Secret — Confidential and Proprietary Information — Do Not Disclose Except for the Purpose of Evaluating this Proposal," and (b) the same trade secret/confidentiality designation must be stamped on each page of the trade secret materials contained in the envelope.

In submitting a Proposal, each Proposer agrees that the County may reveal any trade secret materials contained in such response to all County staff and County officials involved in the selection process, and to any outside consultant or other third parties who serve on the evaluation committee or who are hired by the County to assist in the selection process. Furthermore, each Proposer agrees to indemnify and hold harmless the County and each of its officers, employees, and agents from all costs, damages, and expenses incurred in connection with refusing to disclose any material which the Proposer has designated as a trade secret. Any Proposer that designates its entire Proposal as a trade secret may be disqualified.

21. Proposer shall comply with the North Carolina Workers' Compensation Act and shall provide for the payment of workers' compensation to its employees in the manner and to the extent required by such Act. In addition the Provider shall maintain, at its expense,

the following minimum insurance coverage:

General Liability - \$2,000,000
Auto Liability - \$2,000,000
Umbrella Coverage - \$5,000,000

22. Contractor must have active North Carolina Public Utilities Contractors License or a PU (Water Lines and Sewer Lines) Specialty License.

**LIFT STATION V-1 ELIMINATION
TO SERVE
MOORE COUNTY PUBLIC WORKS DEPARTMENT**

SPECIAL PROVISIONS

1. **COMPLETION TIME:** Work shall begin with adequate forces and materials after the Service Contract is signed by the County Manager. Work shall progress on a constant productive pace. **Substantial Completion shall be within one-hundred eighty (180) calendar days.**
2. **CONTRACTOR QUALIFICATIONS:** The Contractor shall be required to demonstrate experience in installation of Sanitary Sewer Lines and is a General Contractor certified in Public Utilities.
3. **SUBLETTING OF CONTRACT:** The Contractor shall not sublet, sell, transfer, assign or otherwise dispose of this contract or any portion thereof; or his right, title, or interest therein; without written consent of the County Engineer.
4. **DEFAULT OF CONTRACT:** Moore County shall have the right to declare a default of contract for breach by the Contractor of any material, term or condition of the contract.
5. **SUPERVISION BY CONTRACTOR:** At all times during the life of the project the Contractor shall provide one permanent employee who shall have the authority and capability for overall responsibility of the project and who shall be personally available at the work site within a 24 hour notice. This employee shall be experienced in the type of work being performed and shall be fully capable of managing, direction, and coordination of the work; of reading and thoroughly understanding the contract; and receiving and carrying out directions from the Engineer or his authorized representatives. He shall be an employee of the Contractor unless otherwise approved by the County Engineer.
6. **AUTHORITY OF THE ENGINEER:** The Engineer for this project shall be the County Engineer for Moore County Public Works Department, acting directly or through the Public Works Director. The County Engineer will answer all questions which may arise as to the quality and acceptability of work performed and as to the rate of progress of the work; all questions which may arise as to the interpretation of the contract; and all questions as to the acceptable fulfillment of the contract on the part of the contractor. The County Engineer's decision shall be final and shall have executive authority to enforce and make effective such decisions and orders if the contractor fails to carry out promptly.
7. **PROJECT MEETINGS:** The County Engineer shall schedule a pre-construction conference with the contractor, his field supervisor, and County Technical staff. The purpose of the meeting shall be to establish project administrative criteria, review the Contractor's submittal and/or approve shop drawings and discuss construction schedules and methods, and other items that may be on the party's agenda. The County Engineer may also schedule construction progress meetings at various times during the execution of the contract if needed.

8. **SAFETY REQUIREMENTS:** The Contractor shall comply with the “Rules and Regulations Governing the Construction Industry” as promulgated for the Health, Safety and General Welfare of Employees by the Commission of Labor under North Carolina General Statutes, Section 95-131. In addition, the Contractor shall assume responsibility for and comply with the Department of Labor Safety and Health Act of 1970. Where the requirements of these acts are in excess of those requirements specified, the requirements of these acts shall govern.
9. **TRAFFIC CONTROL:** The Contractor shall maintain traffic during construction and provide, install, and maintain all traffic control devices in accordance with the project guidelines, the Special Provisions, North Carolina Department of Transportation “Standard Specifications for Roads and Structures”, the current edition of the “Manual of Uniform Traffic Control Devices” (MUTCD) and any special local laws or ordinances.
10. **SEWER FLOW CONTROL:** The Contractor shall be responsible for maintaining and controlling the flow of wastewater during construction. The contractor will be held liable for any spillage or environmental hazards that are created during the course of the project. Payment for sewer flow control shall be included in the line items provided in the Bid Form; no individual sewer flow line item is included.
11. **INTERPRETATION OF QUANTITIES IN SCHEDULE OF BID ITEMS:** The quantities contained in the Bid Items are approximate only. They are listed for the comparison of Bids. Payment to the contractor will be made only for actual quantities of work performed and accepted in accordance with the contract. The scheduled quantities of work to be performed and materials to be furnished may each be increased, decreased or omitted.
12. **SHORING:** Sloping or benching will not be allowed in areas where the slopes and spoils would exceed the Easements or of the discretion of the County Engineer. Trench shields shall be used in deeper areas designated by the County Engineer.
13. **CONSTRUCTION SEQUENCE:**
 - 1) Perform clearing, grubbing and erosion control.
 - 2) Begin installing 10" SDR 26 sewer main at Manhole, STA. 0+00.
 - 3) Continue installing 10" SDR-26 sewer main to STA. 05+05.58.
 - 4) Perform Jack and Bore beneath Business US-1.
 - 5) Install 10" DIP from STA. 05+05.58 to STA. 10+21.89.
 - 6) Test new Sewer Mains and Manholes.
 - 7) Install by-pass pumping or line from the existing 8" Sewer Main at STA. 10+21.89 to existing Manhole at STA. 12+96.98.
 - 8) Install new Manhole at STA. 10+21.89 and install 10" DIP from STA. 10+21.89 to STA. 12+96.98.
 - 9) Test new Sewer Main and Manhole.
 - 10) Connect existing 8" Sewer Main to new Manhole at STA. 10+21.89
 - 11) Install by-pass pumping or line from the existing 8" Sewer Main at STA. 12+96.98 to existing Manhole at STA. 15+18.97 and install by-pass pumping or line from the existing 8" Sewer Service at STA. 14+33.10 to existing Manhole at STA. 15+18.97

- 12) Install new Manhole at STA. 12+96.98 and install 10" DIP from STA. 12+96.98 to STA. 15+18.97.
- 13) Test new Sewer Main and Manhole.
- 14) Connect existing 8" Sewer Main to new Manhole at STA. 12+96.98 and connect existing Sewer Service at STA. 14+33.10.
- 15) Install by-pass pumping or line from the existing 8" Sewer Services at STA. 16+06.28 and STA. 18+86.27 to existing Manhole at STA. 19+56.86
- 16) Install new Manhole at STA. 15+18.97 and install 10" DIP from STA. 15+18.97 to STA. 19 +56.86.
- 17) Test new Sewer Main and Manhole.
- 18) Connect existing Sewer Services at STA. 16+06.28 and STA. 18+86.27.
- 19) Install by-pass pumping or line from the existing 8" Sewer Main at STA. 19+56.86 to existing Manhole at STA. 23+31.56.
- 20) Install new Manhole at STA. 19+56.86 and install 10" DIP from STA. 19+56.86 to STA. 23+31.56.
- 21) Test new Sewer Main and Manhole.
- 22) Connect existing Sewer Main at STA. 19+56.86.
- 23) Install new Manhole at STA. 23+31.56 and STA. 25+13.24 and 10" DIP from STA. 23+31.56 and STA. 25+13.24.
- 24) Install 10" DIP from STA. 25+13.24 to STA. 25+42.09 but do not connect it to the Storage Manhole
- 25) Test new Sewer Mains and Manholes.
- 26) Install by-pass pumping or line from the existing Manhole at STA. 26+37.99 to the new Manhole at STA. 25+13.24.
- 27) Demolish and remove Lift Station V-1.
- 28) Install 10" DIP from STA. 25+42.09 to STA. 26+37.99.
- 29) Test new sewer main.
- 30) Connect new Sewer Mains to the existing Storage Manhole at STA. 25+42.09
- 31) Patch Pavement.
- 32) Seed and Mulch all disturbed area.

14. CORDELIA WAY CROSSING:

- A. The procedure for the construction through Cordelia Way to be approved by the County Engineer.
- B. Repairs to Cordelia Way will conform to plans and standards, as shown on plans.
- C. During construction one roadway travel lane will be open at all times.

15. WORK TIME: Work hours shall be between 7:00 AM to 7:00 PM, Monday - Saturday. No work which would require County inspection will be allowed on Saturday, i.e. excavation, pipe-laying, testing, setting manholes, etc. No work shall be scheduled on County Holidays.

16. DATA AND MEASUREMENTS: The data given in the Invitation for Bids and shown on the Plans is believed to be accurate but the accuracy is not guaranteed. The Contractor must take all levels, locations, measurements and verify all dimensions of the job site prior to construction and must adapt his work into the exact construction.

17. AS-BUILT PLANS: The Contractor shall maintain, in readable condition at the job site, one complete set of working drawings. Upon completion of the project, the Contractor shall provide the County Engineer one complete set of as-built drawings.
18. LIABILITY: The Contractor shall be liable for any wastewater spills, damage to adjacent property, other utilities or other properties.
19. PUMP-AROUND: If a Pump-Around is used, the Contractor shall provide layout specification and calculations for pipe size and pump size. The Pump-Around shall be considered incidental to this project.

**LIFT STATION V-1 ELIMINATION
TO SERVE
MOORE COUNTY PUBLIC WORKS DEPARTMENT**

BID FORM

This Bid consist of equipment, labor, materials, and traffic control for the **Lift Station V-1 Elimination** project. Use this form for submitting Bids. No alterations, changes in Bid format will be allowed. All items should be priced for the units and quantities specified. The County of Moore shall reserve the right to reject any and/or all Bids. Opening will not be public.

ITEM	QUANTITY	UNIT	PRICE	TOTAL
10" SDR-26 PVC Pipe Installation (0' – 6' Cut)	220	LF		
10" SDR-26 PVC Pipe Installation (6' – 8' Cut)	320	LF		
10" SDR-26 PVC Pipe Installation (8' – 10' Cut)	70	LF		
10" SDR-26 PVC Pipe Installation (10' – 12' Cut)	60	LF		
10" DIP Pipe Installation (8' – 12' Cut)	108	LF		
10" DIP Pipe Installation (10' – 14' Cut)	780	LF		
10" DIP Pipe Installation (12' – 14' Cut)	280	LF		
10" DIP Pipe Installation (14' – 16' Cut)	800	LF		
10" DIP Pipe Connection to Existing MH	2	EA		
10" DIP Pipe Connection to Existing Storage MH	2	EA		
4' Diameter Manhole Installation (0' - 8' Depth)	3	EA		
4' Diameter Manhole Installation (8' - 12' Depth)	3	EA		
5' Diameter Manhole Installation (12' - 16' Depth)	4	EA		
5' Diameter Manhole Installation (16' - 20' Depth)	1	EA		
20" Jack and Bore with Steel Casing	70	LF		
Convert Existing Storage MH per Detail	1	EA		
Reconnect Existing 8" Sewer Main to New MH	3	EA		
Reconnect Existing Sanitary Sewer Service Tap to New Sewer Main	3	EA		
Demolition and Removal of Existing 8" PVC Pipe	1,525	LF		
Demolition and Removal of Existing 8" DIP	60	LF		

Demolition and Removal of Existing Manhole	6	EA		
Demolition and Removal of Existing Lift Station	1	EA		
ABC Stone		TONS		
Asphalt Patching	10	TON		
Clearing & Grubbing	0.2	AC		
Seeding & Mulching	1	AC		
TOTAL BID COST				

Responsive Bid must include the following documents:

- 1. Signed Bid Form**
- 2. Notarized Non-Collusion Affidavit**
- 3. Notarized E-verify Affidavit**
- 4. Signed Iran Divestment Certificate**
- 5. Current W-9 Form**
- 6. Vendor Application (including references, equipment and resumes)**
- 7. Copy of all pertinent Licenses**
- 8. Proof of Insurance**

On behalf of _____ (Bidder), I am submitting a bid for the **Lift Station V-1 Elimination** project. This Bid covers equipment, labor, materials, traffic control and all other incidentals to complete the project. I certify that the contents of this Bid are known to no one outside the undersigned, and to the best of my knowledge all requirements have been complied with.

By: _____
(Printed)

By: _____
(Signature)

Date: _____

Receipt of the following addendum is acknowledged:

Addendum No. _____ Received: (circle) YES / NO Date: _____

Addendum No. _____ Received: (circle) YES / NO Date: _____

Addendum No. _____ Received: (circle) YES / NO Date: _____

NON-COLLUSION AFFIDAVIT

State of North Carolina
County of Moore

I _____, being first duly sworn, deposes and says that:

He/She is the _____ of _____, the proposer that has submitted the attached proposal;

He/She is fully informed respecting the preparation and contents of the attached proposal and of all pertinent circumstances respecting such proposal;

Such proposal is genuine and is not a collusive or sham proposal;

Neither the said Proposer nor any of its officers, partners, owners, agents, representatives, Employees or parties of interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Proposer, firm or person to submit a collusive or sham proposal in connections with the contract for which the attached proposal has been submitted or to refrain from bidding in connection with such contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Proposer, firm or person to fix the price or prices in the attached proposal or of any other Proposer or to fix overhead, profit or cost element of the proposal price of any other Proposer or to secure through collusion, conspiracy, connivance or unlawful agreement any advantage against the County of Moore or any person interested in the proposed contract; and

The price or prices quoted in the attached bid are fair, proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Proposer or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

Signature and Title

State of North Carolina
County of _____
Subscribed and sworn before me,
This _____ day of _____, 2016

Notary Public
My commission expires _____

Moore County E-Verify Affidavit

STATE OF NORTH CAROLINA

AFFIDAVIT

COUNTY OF MOORE

I, _____ (the individual attesting below), being duly authorized by and on behalf of _____ (the entity bidding on project hereinafter "Employer") after first being duly sworn hereby swears or affirms as follows:

1. Employer understands that E-Verify is the federal E-Verify program operated by the United States Department of Homeland Security and other federal agencies, or any successor or equivalent program used to verify the work authorization of newly hired employees pursuant to federal law in accordance with NCGS §64-25(5).
 2. Employer understands that Employers Must Use E-Verify. Each employer, after hiring an employee to work in the United States, shall verify the work authorization of the employee through E-Verify in accordance with NCGS§64-26(a).
 3. Employer is a person, business entity, or other organization that transacts business in this State and that employs 25 or more employees in this State. (mark Yes or No)
 - a. YES _____, or
 - b. NO _____
 4. Employer's subcontractors comply with E-Verify, and if Employer is the winning bidder on this project Employer will ensure compliance with E-Verify by any subcontractors subsequently hired by Employer.
- Executed, this ____ day of _____, 2016.

Signature of Affiant

Print or Type Name: _____

State of North Carolina

County of _____

Signed and sworn to (or affirmed) before me, this the _____

day of _____, 2016.

My Commission Expires:

Notary Public

(Affix Official/Notarial Seal)

RFP Number (if applicable): _____

Name of Vendor or Bidder: _____

**IRAN DIVESTMENT ACT CERTIFICATION
REQUIRED BY N.C.G.S. 143C-6A-5(a)**

As of the date listed below, the vendor or bidder listed above is not listed on the Final Divestment List created by the State Treasurer pursuant to N.C.G.S. 143-6A-4.

The undersigned hereby certifies that he or she is authorized by the vendor or bidder listed above to make the foregoing statement.

Signature

Date

Printed Name

Title

Notes to persons signing this form:

N.C.G.S. 143C-6A-5(a) requires this certification for bids or contracts with the State of North Carolina, a North Carolina local government, or any other political subdivision of the State of North Carolina. The certification is required at the following times:

- When a bid is submitted
- When a contract is entered into (if the certification was not already made when the vendor made its bid)
- When a contract is renewed or assigned

N.C.G.S. 143C-6A-5(b) requires that contractors with the State, a North Carolina local government, or any other political subdivision of the State of North Carolina must not utilize any subcontractor found on the State Treasurer's Final Divestment List.

The State Treasurer's Final Divestment List can be found on the State Treasurer's website at the address www.nctreasurer.com/iran and will be updated every 180 days.



Vendor Application

County of Moore

Financial Services – Purchasing Division

PO Box 905

Carthage, NC 28327

Phone: (910) 947 - 7118

Fax: (910) 947 - 6311

Please Type or Print Legibly

Federal ID # _____ SS # _____ Vendor

Vendor Name

Date

ORDER ADDRESS		PAY ADDRESS	
Street		Street	
Street		Post Office Box	
City		City	
State	Zip Code	State	Zip Code

CONTACT PERSON	TELEPHONE NUMBER	FAX NUMBER
----------------	------------------	------------

YEAR ESTABLISHED	TERMS	DISCOUNT
------------------	-------	----------

CONTRACTOR'S LICENSE # (if applicable)	SIGNATURE
	EMAIL ADDRESS:

This firm certifies that it is a: (if applicable)

☐ Disabled

☐ Minority Business Enterprise

☐ Women Business

Enterprise

To qualify for MWBE status, 51% of the company must be owned and controlled by minority groups or women. For the purpose of this definition, minority group members are Black Americans, Hispanic Americans, American Indians and/or American Women. To qualify for Disabled status, 51% of the company must be owned and controlled by disabled persons.

Product(s) and/or Service(s)

Please list the type product(s) and/or Service(s) that your company can provide.

_____	_____	_____
_____	_____	_____

**LIFT STATION V-1 ELIMINATION
TO SERVE
MOORE COUNTY PUBLIC WORKS DEPARTMENT**

REFERENCES, EQUIPMENT AND RESUMES

Please list references, available equipment and resumes.

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

Print or type See Specific Instructions on page 2.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification; check only one of the following seven boxes: <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner. <input type="checkbox"/> Other (see instructions) ▶ _____	
	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>	
	5 Address (number, street, and apt. or suite no.)	Requester's name and address (optional)
	6 City, state, and ZIP code	
	7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I Instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Social security number									
				-				-	
OR									
Employer identification number									
				-					

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification Instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here	Signature of U.S. person ▶	Date ▶

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/w9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding?* on page 2.

By signing the filled-out form, you:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued).
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
- Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.